



# Annual General Meeting 2022

*Thursday 8th September 2022*

*5:00pm*

*Olympic Rink*

*1080 Centre Road, Oakleigh South 3167*

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## Formal Notice of Meeting

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### **Agenda**

#### As ordinary business

1. To confirm the minutes of the 2021 Annual General Meeting held on Wednesday 3rd March 2021 at 7:30pm
  2. To receive the Reports of the Olympic Figure Skating Club activities for 2022
  3. To receive the Financial Statements for the year ending 2022.
  4. To elect the Office Bearers and Committee members for the ensuing year.
  5. To set the amount of annual membership fees for the financial year ending January 2023.
  6. To deal with such items of business of which written notice has been given to the Honorary Secretary at least fourteen (14) days prior to the date of the Annual General Meeting
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## **Nominations**

- Nominations must be lodged with the Secretary 48 hours prior to the meeting date by Monday 6th September 2022 at midday.
- All nominations must be in writing using the forms provided, and be completed by the nominee and confirmed by a seconder.
- All nominees and seconders must be financial members of Olympic Figure Skating Club Inc. at the close of nominations, by Thursday 6th September 2022.
- Nominations and endorsements of the nominee and seconder represent agreement to the conditions of membership of OFSC Inc.

## **Notes to the Notice of Annual General Meeting 2022**

### **Entitlement to attend and vote**

1. In order to have the right to attend or vote at the meeting a person must be entered on the register of members by midday on Thursday 1st September 2022.
2. Only full members are entitled to vote. All junior members may nominate one parent/guardian to act as their proxy and vote on their behalf.
3. Associate Aussie Skate members in their first year of membership do not hold the right to vote.
4. All members, other non-members or non-voting members may attend and must sign the register of attendance on arrival at the meeting.

### **Appointment of Proxies**

1. As a member of the Association you are entitled to appoint a proxy to exercise all or any of your rights to attend, speak and vote at the Meeting.
2. Any full member may carry a maximum of two (2) proxies on behalf of another full member who are unable to physically attend the Meeting.
3. These proxies must be registered 48 hours prior to the commencement of the Meeting.
4. Proxy forms are submitted by the Principal and endorsed by the Proxy.

*Principal – person who cannot attend the meeting.*

*Proxy – person voting on behalf of the member who will be absent from the meeting.*

## **Communication**

Members who have general enquiries about the meeting should contact the Secretary at [olympicfigureskatingclub@gmail.com](mailto:olympicfigureskatingclub@gmail.com)

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